

## **Overview**

Event Name \*

Primary Event Contact (Name(s))

Brief Description (Using complete sentences, describe the event in detail)

## Date of Event

Start Date \*

End Date (same as start date if one time event)

Event Frequency \* (choose 1)

- Annual
- Bi-Monthly
- Monthly
- One-time
- Quarterly
- Other

Select up to two (2) categories that your event relates to \*

- Awards
- Career & Programing Development
- Government Affairs
- Leadership Development
- Meetings
- Public Outreach
- Science Education
- Social Events
- Strategic & Business Planning
- other

Which strategic goal(s) from the ACS Strategic Plan does this event support? Examples of how categories relate to the strategic plan \*

Goal 1: Provide Information Solutions Deliver indispensable chemistry-related information solutions to address global challenges and other issues facing the world's scientific community.

Goal 2: Empower Members and Member Communities Provide access to opportunities, resources, skills training, and networks to empower our members and member communities to thrive in the global economy.

Goal 3: Support Excellence in Education Foster the development of innovative, relevant, and effective chemistry and chemistry-related education.

Goal 4: Communicate Chemistry's Value Communicate — to the public and to policymakers — the vital role of chemical professionals and chemistry in addressing the world's challenges.

Goal 5: Embrace and Advance Inclusion in Chemistry

Share this event with other local sections, technical divisions and Int'l chapters.

- Yes
- No

## Participation

**Select at least one (1) supporting committee, but no more than five (5)**

Awards	Membership/Membership Retention
Budget/Finance	Mentoring
Career Assistance/Employment	Minority Affairs
Chemistry Olympiad	Newsletter/Publications
Community Activities	Nominations
Continuing Education	Professional Relations
Education Environmental	Project SEED
EHS	Public Relations
Government Affairs	Senior Chemists
Industry Relations	Women Chemists
Long Range Planning	Younger Chemists

## Partners

**Event Partners (ACS) (include other ACS subcommittees)**

**Event Partners (Non ACS) (include non ACS partners, no acronyms in names)**

## Number of Volunteers for this Event

**Members (number):**

**Non-Members (number):**

**Total Number of Volunteers (sum of members and non-members)**

**Number of hours your volunteers spent on your section's/division's activities (sum total number of hours for all volunteers)**

## Number of Attendees (must specify members vs. public)

**Members (number):**

**Public (number):**

## Expense

**Estimated Total Cost (USD):**

### Outside Funding or Support

DAC Grant

LSAC Grant

None

Other ACS Grant (if chosen, please specify)

Other (if this is chosen, you must provide the source of funding)

### Event Coverage

Email

Radio

Television

Web

Other (if this is chosen, you must provide the event coverage):

### Event Promotion

ACS Network

C&EN

Email

Newsletters

Social Networks

Website

Other (if this is chosen, you must provide the type of promotion):

**Supporting WeBLinks:** List website link(s) here (list URL):

**Supporting Materials:** Provide submitter with **single PPT or PDF file** that includes flier, pictures, survey, etc. Please label pictures with date and description of what is contained in photo. It is preferred to upload the file and provide a link.

## Evaluation

**What were the greatest successes of this event?** (Using complete sentences, please describe success in short paragraph (500 character limit)).

**Lessons Learned/Suggestions to improve this event.** (Using complete sentences, please describe any ideas/suggestions to improve in paragraph form (500 character limit)).

### Evaluate the success of this event

Very Good

Good

Fair

Poor

Very Poor